

Rights and Obligations of Lot Owners

Each owner is required to observe these *Rules and Regulations* and any future amendments to them.

Tombstones and Memorials:

All tombstones and other permanent markers should be made of granite, marble, bronze, or similar material. Before a permanent marker is installed, it must be approved by the Board, which has the right to reject any proposed memorial not meeting churchyard standards.

Markers placed without Board permission are subject to removal at owner's expense.

The height of a vertical stone including base, may not exceed 5 feet, 6 inches (5 ½) feet. The width for a vertical stone may not exceed 4 feet for a single, 8 feet for a double stone.

Horizontal slabs may not exceed 3 feet by 6 feet, 6 inches (3 x 6 1/2) feet.

In the area set aside for burial of ashes, markers will be set at ground level and be not larger than 12 inches by 14 inches (12 x 14).

No personal portraits are permitted on tombstones.

It is expected that a permanent marker will be in place within two years of burial.

Use and Care of Burial Plots:

- ◆ No lot shall be used for any purpose other than burial of a deceased human being (including cremated remains).
- ◆ No flowers, plants or arrangements of any kind that are artificial are permitted and will be removed and discarded.
- ◆ No new coping or fencing may be placed within the churchyard. Such additions will be removed.

- ◆ No trees may be planted in the churchyard without permission from the Board
- ◆ Burial may not be made in any road, driveway, alley or walkway of the church
- ◆ No lot or grave may be changed or improved without the consent of the Board
- ◆ Owners and visitors are expected to show proper respect for the sacred nature of the churchyard. They are forbidden to litter, pick flowers, and injure or deface any shrubbery, trees, plants, monuments or structures in the churchyard.
- ◆ Firearms are allowed on the grounds only at military funerals.

Helpful Definitions

Churchyard: the grounds around the church, building that have been set aside for burial plots.

Lot, plot or burial space: used interchangeably to mean one grave or two or more adjoining graves.

Lot or plot owner: the person whose name is registered in the church office as the owner of record.

Tablet, monument, or memorial: a permanent marker placed upon a grave.

Churchyard Board: hereafter, the Board. The appointed members of the parish who supervise operations of the churchyard, assisting the Junior Warden in his capacity as Chairman of Building and Grounds.

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ST. PAUL'S
ANGLICAN

CHURCHYARD RULES AND REGULATIONS

St. Paul's Churchyard is located on the grounds on St. Paul's Anglican Church in the historic district of Summerville, South Carolina. Members of the church have been privileged to use portions of the churchyard as a place of burial since 1847 or earlier, and is intended for this custom to continue.

For the churchyard to remain a dignified and beautiful place, the cooperation of every lot owner is required in observing the Rules and Regulations. The Vestry of St. Paul's Church has adopted them in order to preserve the appearance of the churchyard and to safeguard the sanctity of each grave. They are intended as a reference for lot owners and a guide for everyone toward maintaining the high standard set for our churchyard. The Vestry reserves for itself, the Churchyard Board and their successors the right to make all rules, regulations, limitations, and restrictions necessary to protect future welfare of the churchyard and the rights of all lot owners. Full consideration will be given to lot owners at all times, so long as the Vestry and the Churchyard Board feel that there is no conflict with the overall plan for the grounds and no adverse effect to the beauty of the property or the rights of the owners

Rules and Regulations

Every owner or prospective owner of burial space in St. Paul's Churchyard should become familiar with these Rules and Regulations and retain this booklet for future reference.

Particular attention is called to the following rules:

- ◆ No burial may be made in a lot until it has been paid in full.
- ◆ No artificial flowers are permitted in the churchyard.
- ◆ All Permanent grave markers must be approved by the Churchyard Board before installation and must be in place within two years after interment.
- ◆ Only temporary grave markers provided by funeral homes are authorized for use

Churchyard Administration

The general administration of the Churchyard is the responsibility of St Paul's Junior Warden. As such, the Junior Warden:

Chairs the Churchyard Board of Directors and appoints up to three parishioners in good standing to act as Board Members.

Is the final word in all matters related to the Churchyard or lot ownership.

Informs the Clergy and Vestry of Churchyard issues as deemed appropriate.

Signs grave ownership documents.

Delegates to the Parish Administrator duties related to such things as:

- ◆ Coordination of ownership paperwork.
- ◆ Direct interactions with lot owners and potential owners.
- ◆ Collecting fees
- ◆ Maintenance of administration records, including the maintenance of lot ownership.
- ◆ Routine grounds maintenance.

More specific Board responsibilities are delineated on page 4 "Rights and Responsibilities of the Churchyard Board

Purchasing a Lot

Sale of burial lots is restricted to the following:

- ◆ A member of the parish, whether or not a letter of transfer has been received.
- ◆ An Anglian regularly attending and contributing to St. Paul's Church.
- ◆ A person who has at some time been a member of this parish for five years.

Prospective buyers should make an appointment through the church office to meet with a member of the Board and visit the churchyard.

When a plot has been agreed upon, the church office must receive payment in full before title will be issued or any burial can take place or any monument installed.

The price for a standard 4x9 ft. plot is \$1,300 for active members and \$1,500 for inactive members. The price for a 2x2 foot plot for burial of ashes is \$500 for active members and \$700 for inactive members.

Any purchaser wishing to buy more than four lots must have the approval of the board.

The granting of a title by the church and the acceptance of these Rules and Regulations by the purchaser constitute the sole agreement between the church and the plot owner. The statement of any employee or agent of the church, unless confirmed in writing by the Board, shall in no way bind St. Paul's Church.